Fairview Water District
Meeting Minutes
August 26, 2026

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:03pm on Wednesday, August 26, 2026, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Mike Thomas, Kit Christensen, Tyler Richardson, and Tom Ransom. Others in attendance include Britny Field and Debbie Gregory.

III. Approval of Minutes from Last Meeting

Minutes from the July 29, 2026, meeting were reviewed by the board members prior to the meeting. Mike Thomas made the motion to approve the minutes, it was seconded by Tyler Richardson, minutes were approved and signed.

IV. Agenda Items

a. Status of Projects and Repairs

Patrick Gilbert provided updates on the status of projects and repairs throughout the District and reviewed the overall meter usage report.

i. GPS mapping of District is nearing completion
ii. Repair on 2200 South was significant but is now completed.
iii. The Overall Water Usage Report was reviewed and shows marked improvements and is expected to show continued improvements with the major repair on 2200 South.
iv. Well shed roofing is complete and under budget.
v. Backhoe is repaired and posted on KSL. It is a 1999 Case 580L with less than 1000 hours, asking $35,000-$40,000.
vi. New Connections Update – Fees paid by 11 of 12 approved. 8 connections have been installed, 3 have not been scheduled yet, and the 1 that has not paid fee yet has requested a six-month extension which was approved in previous meeting.
    1. The Board discussed the variation in the cost of new connection installations due to boring under the road. The Board agreed that the property owner would be responsible for the boring costs, but the need for boring should be identified and communicated to the property owner at the time the application is approved by the Board.
    2. The Board clarified what was discussed in the June meeting that a purchaser of a property could apply for a new water connection and if approved it would be contingent upon the purchase closing in the applicant's name
vii. Wade Smith Dairy Upgrade to 2" Meter – Patrick explained that Wade was inquiring about upgrading from a ¾" to a 2" meter. The Board discussed that a Service Alteration Application and Fee would need to be submitted to begin the process. Debbie will put together a quote and will locate the 4" line.

b. Financial Reports

Britny Field reviewed the Budget Report with the Board and the group discussed that water testing expenses were likely to go over budget and adjustments may need to be made to the budget within the next couple of months. The group also reviewed the Accounts Receivable Report noting that one of the accounts has been paid in full. Britny will reach out to the remainder to discuss their payment agreement. The group reviewed Delinquent Accounts noting that 1 and 2 on the list will be receiving shut-off notices next month if not paid. Accounts 6 and 7 on the list have received shut-off notices and have not paid to date. Patrick will plan to go shut-off service at these locations.

c. Other Item

Patrick explained that Debbie's time spent working for the District is increasing and she is requesting to submit up to 30 hours each week rather than 20 hours each week. She will continue to submit a timecard for each pay period and track the time spent on special projects. Patrick Gilbert made the motion to approve the request to increase Debbie's hours to 30 hours each week, Tom Ransom seconded the motion, and the Board approved the request.

V. Next Meeting, September 30, 2026, 7pm at the Franklin County Fire Station.

Future meeting schedule adjustments due to holidays*

October 28, 2026 FYE2027 Budget Hearing
November 18, 2026* FYE2026 Budget Amendments if necessary
December 16, 2026* FYE2026 Budget Amendments if necessary

VI. Adjournment

Tom Ransom made the motion to adjourn the meeting, Tyler Richardson seconded the motion, and the meeting was adjourned at 8:20pm.

Minutes Submitted by: Britny Field

Minutes Approved by: _____ Seconded by: _____