Fairview Water District
Meeting Minutes
May 27, 2026

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:00pm on Wednesday, May 27, 2026, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Mike Thomas, Kit Christensen, Tyler Richardson, and Tom Ransom. Others in attendance include Britny Field.

III. Approval of Minutes from Last Meeting

Minutes from the April 29, 2026, meeting were reviewed by the board members prior to the meeting. Mike Thomas made the motion to approve the minutes, it was seconded by Tom Ransom, minutes were approved and signed.

IV. Agenda Items

a. Status of Projects and Repairs

Patrick Gilbert provided updates on the status of projects and repairs throughout the District and reviewed the overall meter usage report.

i. There was a leak found on 800 E which was recently repaired and one on 4000 S that was repaired.
ii. There was a leak found at 2387 S State which will need to be repaired.
iii. Overall water loss is at about 22% of total water put into the system, suggested adding percentage of water loss to chart if possible.

Britny Field read a letter from Kip and Christine Rawlings requesting an extension to their Connection Permit timelines. The Board granted a six-month extension.

b. Financial Reports

Britny Field reviewed the Budget Report with the Board. As previously noted, a few budget line items will need to be amended due to increased water testing and engineering expenses. The group reviewed the Accounts Receivable Report and noted that there were no Delinquent Accounts this month. The Board reviewed the proposed Amended Budget. Mike Thomas made a motion to approve the Amended FYE2026 Budget, Patrick Gilbert seconded the motion, and the Board approved the amended budget.

c. Discuss Rules and Regulations Updates

The Board discussed the Rules and Regulations, specifically section 10.3, and how to enforce the use of connections as approved by the Board at the time the connection was originally approved. The Board determined that the GPS Mapping Project can identify how the connections are currently being used (example: single-family dwelling, shops/barns, businesses/dairies, etc). Additionally, the Board requested that a letter be sent to all users stating that there are no current restrictions to water usage, but is requesting that users notify the Board if they expect any major changes to their usage.

d. Discuss Future Impact Fees

Patrick Gilbert reported that the attorney recommended using a Capitalization Fee rather than an Impact Fee and explained that the District would only be able to use the funds for repairs in or out of the District which pertains to the water system, but cannot be used for other items such as wages, trainings etc. The Capitalization Fees will only be assessed to new connections. Patrick Gilbert made the motion to change the Impact Fee to a Capitalization Fee with the amount at $20,000; Mike Thomas seconded the motion and the Board approved.

V. Next Meeting, June 24, 2026, 7pm at the Franklin County Fire Station.

VI. Adjournment

Kit Christensen made the motion to adjourn the meeting, Mike Thomas seconded the motion, and the meeting was adjourned at 8:04pm.

Minutes Submitted by: Britny Field

Minutes Approved by: _____ Seconded by: _____