

**Fairview Water District**  
**Meeting Minutes**  
January 28, 2026

**I. Call to Order**

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:00pm on Wednesday, January 28, 2026, at the Franklin County Fire Station.

**II. Roll Call**

Board members in attendance included Patrick Gilbert, Mike Thomas, Kit Christensen, and Tom Ransom. Board member Jon Harris was not in attendance. Others in attendance include Britny Field, Debbie Gregory, Amanda Collins, Eric Dursteler, Mason Croft, and Jaqson Belnap.

**III. Approval of Minutes from Last Meeting**

Minutes from the December 17, 2025, meeting were reviewed by the board members prior to the meeting. Mike Thomas made the motion to approve the minutes, it was seconded by Tom Ransom, minutes were approved and signed.

**IV. Agenda Items**

**a. Questions Regarding Building**

Jaqson Belnap explained that he owns a lot in Cub River near the upper well house and there are water pipelines that run through his lot. He would like to know if the water lines can be marked before he breaks ground to build in March or April. He also asked if there was a possibility he would be able to get on to the Fairview water system. Patrick thanked Jaqson for informing the District and said someone from the District would come out and mark the lines for him and asked that Jaqson notify the district when he plans to dig. Patrick also said that the lot was outside of the District boundaries and could not be serviced by Fairview Water District. He also explained that some other properties in the area are on Fairview Water as a right-of-way agreement that was made when the pipeline was installed several years ago. Jaqson was also referred to Rural Water Users Association, Idaho Department of Water Resources, and Cub River Irrigation Company as resources.

**b. GPS Mapping**

Mason Croft described his experience developing GPS mapping for various types of projects and presented a proposal to develop a GPS map of the District's water system. He demonstrated how the mapped system could benefit the District and said since he does this part-time it would take six to eight months to complete and he could start as early as February or March. The group discussed that a locating wand would be very beneficial and perhaps necessary to buy or rent as part of this project. The Board will discuss this proposal in a future meeting before making a decision.

**c. Facility Planning Study**

Amanda Collins from Southeast Idaho Council of Governments (SEICOG) and Eric Dursteler from Forsgren Associates Engineering reviewed the status of the Facility

Planning Study explaining that there were a few more steps needed to meet compliance for grant funding opportunities. Amanda explained that a letter of intent was submitted with the Department of Environmental Quality (DEQ) and the purpose of meeting tonight was to prioritize the alternatives in the planning study then next month they would return for the public hearing. Eric explained that an environmental review would be needed as well. The group reviewed and prioritized the alternatives listed in the study and developed a phased approach and identified funding resources accordingly. Phase 1 grouped alternatives related to the water supply at the spring, source protection, and delivery from Cub River canyon and down 800 E. Phase 2 grouped alternatives related to burying a shallow water line up Cub River canyon, turbidity filter, and backup generators. Phase 3 grouped remaining alternatives. Amanda informed the group that Idaho Rural Water Association can assist with potable water and generators in case of emergency. She also explained that most grant funding sources provide a percentage of funding and the District funds the remaining amount (example: 75% grant source funded and 25% District funded). Amanda said she will get the notice for the public hearing published in the newspaper and prepare materials to be shared with water users on the District's website and social media page. Britny and Debbie will provide Amanda and Eric a list of the repairs and expenses for the lines that need to be replaced and the amount of water the system is losing as a result of leaks or outdated meters.

**d. New Connections Update**

Patrick Gilbert provided an update on the New Service Connection applications. Twelve of the thirteen applications were approved, and one application was withdrawn by the applicant. Britny will send a letter of approval and Service Connection Permit to each applicant.

**e. Enforcing Rules and Regulations**

Patrick Gilbert explained he had met with the attorney and discussed whether servicing water to a mother-in-law apartment on the same connection as a home is compliant with the Rules and Regulations. Patrick summarized that the attorney explained that the county building code may allow an apartment to be built on the same property as the home, but the county building code is separate from the water district rules and regulations. The attorney referenced the Rules and Regulations sections 6.1 regarding Service Alteration and section 8.7 regarding Customer Line Installation and explained that a service connection application is for a single water connection for the purposes identified in the application and that any alterations to the customer line must be submitted in a service alteration application and approved by the District; failure to do so could result in a fine. The attorney recommended reviewing the original service connection application and any communication with the user regarding the building of the apartment such as meeting minutes. The attorney also recommended the District could send out a survey asking water users to disclose how their connections are being used and moving forward that is the only way the connection can be used and any changes must be approved by the District. Additionally, the attorney said the Board could consider revisiting the Rules and Regulations and specify that all new connections are limited to single-family dwellings with more definition. After hearing

