

Fairview Water District

Meeting Minutes

March 26, 2025

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:01pm on Wednesday, March 26, 2025, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Mike Thomas, Jon Harris, Tom Ransom, and Kit Christensen. Others in attendance include Britny Field, Debbie Gregory, Matt Benson, and Kathy Benson.

III. Approval of Minutes from Last Meeting

Minutes from the February 26, 2025, meeting were reviewed by the board members prior to the meeting. Kit Christensen made the motion to approve the minutes, it was seconded by Patrick Gilbert, minutes were approved and signed.

IV. Agenda Items

a. Water User Questions

- i. Matt Benson inquired about the purpose of the Service Agreement which was sent out to water users with the most recent bill and why a copy of the property deed is needed. Patrick Gilbert explained that the purpose of the Service Agreement is to verify that water users agree to the new Rules and Regulations and to provide current contact information. Patrick said if users feel more comfortable providing the parcel number rather than a copy of the deed, they can do so. The information will only be used to prove ownership of the property for which the water connection was issued, should the need arise. Patrick also explained that it is the responsibility of water users to sign-up for alerts via text or email to be informed of system shut-offs or boil orders. Additionally, Matt inquired about what is being done to address the water discoloration in the spring months. Patrick explained that the District has applied for a grant to install a filtration system at the first chlorinator, along with other upgrades to the system. Lastly, Matt sought clarification of whose responsibility it would be to replace the water line from the meter to the mainline. Patrick clarified it is the District's responsibility and Matt said the line running to his meter may need to be replaced soon.
- ii. Brian Jensen submitted written inquiries since he was unable to attend in person. He requested a more current bid on the Service Alteration for Sawyer Jensen and asked when a new connection would be available for the old home. The Board discussed that the Service Alteration must be done by contractors approved by the District. The Board discussed the two options for the Service Alteration 1) disconnect existing line from old home and re-direct from existing meter location to new home, 2) disconnect existing line from old home and move meter location closer to new home. Debbie will request bids from contractors. The user will be expected to pay for the estimated Service Alteration before work will commence with the understanding that they will be responsible for any additional unforeseen

costs, likewise they will be reimbursed if the final cost is less than originally estimated.

b. Discussion Regarding Procuring Project Engineer

This agenda item was postponed until the next meeting since the presenter was unable to attend.

c. Financial Reports

The Board reviewed the Amended 2025 Budget to accommodate the expenses for the 2022 Audit. Mike Thomas made the motion to approve the Amended 2025 Budget, Patrick Gilbert seconded the motion. The motion carried. Britny Field presented the Budget Report. The Board reviewed the Accounts Receivable and Delinquent Accounts. #3 will receive a shut-off notice, others have entered into a written or verbal payment agreement.

d. Projects and Repairs

Patrick Gilbert reviewed the status of projects and repairs throughout the district. Meters have been installed at both the Fairview Church and the Mapleton Church. The repairs to address the pipe exposed at the river have been completed. Patrick said the repairs to the roof of the shed will be completed within the next couple of weeks. The Overall Meter Usage Report showed a decrease in unknown water usage from previous months.

e. Other Agenda Items

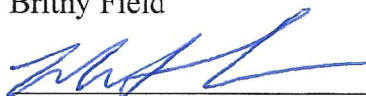
- i. **Director Elections** – Jon Harris stated he will not run for re-election as a Director on the Board. The Board discussed that there would be a vacancy and would need to appoint someone to fill the vacancy. The Board discussed whether a person had to live in the water district to serve on the Board. Jon also mentioned that according to Idaho Code 74-501, members of the legislature, state, county, city, district and precinct officers, must not be interested in any contract made by them in their official capacity, or by any body or board of which they are members.
- ii. **Review of Assets (Truck & Backhoe)** – Patrick Gilbert reported that the truck values for anywhere from \$3,500 to \$10,000. The Board discussed the intent to sell the truck, service the backhoe and get it running, and consider purchasing a wand used for finding valves. Debbie will get information on the cost of a wand.

V. Next Meeting, Wednesday, April 30, 2025, 7pm

VI. Adjournment

Tom Ransom made the motion to adjourn the meeting, Mike Thomas seconded the motion, and the meeting was adjourned at 8:42pm.

Minutes Submitted by: Britny Field

Minutes Approved by:  Seconded by: 