

Fairview Water District

Meeting Minutes

February 26, 2025

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:02pm on Wednesday, February 26, 2025, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Mike Thomas, Jon Harris, and Tom Ransom. Board member Kit Christensen was not in attendance. Others in attendance include Britny Field, Delbert Rawlings, Ann Rawlings, Blain Jackson, Susan Jackson, Nathan Jackson, and Lorna Davisson.

III. Approval of Minutes from Last Meeting

Minutes from the January 29, 2025, meeting were reviewed by the board members prior to the meeting. Jon Harris made the motion to approve the minutes, it was seconded by Tom Ransom, minutes were approved and signed.

IV. Agenda Items

a. Public Hearing regarding Rules and Regulations

The Board heard public comments and answered questions regarding the updated Rules and Regulations.

- The Board explained the application process for new connections once the moratorium is lifted. Applications will be received with a \$200 non-refundable application then reviewed by the Board and the engineer to determine approval. Once approved, a \$15,000 connection fee will be collected in full before a connection permit is issued. The permit will be good for six months during which time the connection will be established or returned to the District. An extension can be granted if it is submitted in writing and approved by the Board. Connections north of 3200 South 800 West are not likely to be approved due to elevation.
- The Board explained that all users are metered and billed usage fees according to a tiered fee schedule. Most users are under 75,000 gallons/month usage. Users over 100,000 gallons/month are in highest tier.
- The Board explained that the old “wait list” has no bearing moving forward. When the moratorium is lifted, new water connections will be very limited because the District is near the limit of water rights. Since the meter has been installed at the tank, better data has been gathered to monitor how much water is being put into the system and what is being used throughout the system each month. There has been a significant difference between these two figures. Reasons for the discrepancy could include inaccurate meter readings and leaks. Meters are being installed at the churches and other meters are being replaced to ensure accurate readings throughout the system.
- Those in attendance shared their approval of the Rules and Regulations.

b. Action Item: Approval of Rules and Regulations

Mike Thomas made the motion to approve the Rules and Regulations, Patrick Gilbert seconded the motion, and the board voted unanimously to approve the Rules and Regulations. The motion carried and the Rules and Regulations were adopted effective immediately.

c. Financial Reports

Britny Field presented the Budget Report. The Board clarified that the Special Projects this year would include improvements at the well house, improvements at the springs, repairs at the shed, and installation of the meters at the churches. Mike Thomas made a motion to approve the Budget Report, Tom Ransom seconded the motion, and the Board approved the Budget Report. The Board reviewed the Delinquent Accounts. #1 will receive a shut-off notice, #2-4 have verbally stated they wanted to enter into a payment plan. They will receive payment plans to sign with their next bill. Britny Field stated that the auditor will commence audits for fiscal years 2022 and 2024 on March 1 and conclude on May 15th and the cost for both audits will total \$6,800. Mike Thomas made the motion to approve the auditor to do the audit, Jon Harris seconded the motion, and the motion carried.

d. Projects and Repairs

Patrick Gilbert reported that repairs to fix a leak and install a meter at the church up Cub River are underway and will conclude tomorrow. In regards to the pipe exposed at the river, Debbie Gregory got a permit from the Army Corp to cover the pipe and is now waiting for approval from water resources to move forward. Patrick said he had quotes back on roofing materials for the shed, \$383/linear foot plus screws. He said measurements will need to be gathered before ordering supplies.

V. Next Meeting, Wednesday, March 26, 2025, 7pm

VI. Adjournment

Tom Ransom made the motion to adjourn the meeting, Mike Thomas seconded the motion, and the meeting was adjourned at 8:05pm.

Minutes Submitted by: Britny Field

Minutes Approved by:  Seconded by: 