

Fairview Water District

Meeting Minutes

January 29, 2025

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:08pm on Wednesday, January 29, 2025, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Kit Christensen, Jon Harris, and Tom Ransom. Board member Mike Thomas was not in attendance. Others in attendance include Britny Field and Debbie Gregory.

III. Approval of Minutes from Last Meeting

Minutes from the January 8, 2025, meeting were reviewed by the board members prior to the meeting. Kit Christensen made the motion to approve the minutes, it was seconded by Jon Harris, minutes were approved and signed.

IV. Agenda Items

a. Discuss Grants/Funding – This agenda item will be rescheduled to later date, pending further information on grant funding availability.

b. Financial Reports

The Board reviewed the accounts receivable and delinquent accounts. #1-3 and #6 on the list will receive shut-off notices on the next billing cycle. #4-5 on the list will continue to be monitored. Once the new Rules and Regulations are approved, payment plans with users will be in writing. Additionally, any service alterations will need to be paid in full before the work is done.

c. Review Rules and Regulations

The Board discussed the Water Rates and Fee Schedule. Patrick relayed information gathered from discussions with the attorney, IDWR, and other water districts in the area. He reported that there cannot be a cap limit, and rates must be the same for all users with no classification between residential vs. agricultural/commercial accounts. There can be a difference between the rates based on meter size. The Board discussed adding another tier for water usage over 100,000 gallons as shown in the tables below:

METER SIZE 5/8" or 1"	
Basic Charge	Usage Charge
Year 2025 \$51.98	Tier 1 12,000 gallons included in Basic Charge
Year 2026 \$54.57	Tier 2 12,001 to 25,000 gallons rate \$1.10 per 1,000 gallons
Year 2027 \$56.76	Tier 3 25,001 to 100,000 gallons rate \$1.50 per 1,000 gallons
	Tier 4 100,001+ gallons rate \$2.00 per 1,000 gallons

METER SIZE 2"	
Basic Charge	Usage Charge
Year 2025 \$273.00	Tier 1 50,000 gallons included in Basic Charge
Year 2026 \$287.37	Tier 2 50,001 to 75,000 gallons rate \$1.10 per 1,000 gallons
Year 2027 \$297.55	Tier 3 75,001 to 100,000 gallons rate \$1.50 per 1,000 gallons
	Tier 4 100,001+ gallons rate \$2.00 per 1,000 gallons

Patrick Gilbert made the motion to make the recommended changes to the Water Rates and then to accept the Rules and Regulations. Tom Ransom seconded the motion. The Board voted unanimously to approve the new Water Rates and accept the Rules and Regulations. A Public Hearing will be held during the next Board Meeting to hear public comments on the Rules and Regulations.

d. Status of Projects and Repairs

Patrick Gilbert and Debbie Gregory provided status updates for the following repairs:

- i. Service Line Inventory Survey – Debbie will follow-up on outstanding surveys
- ii. Meters Installed at Churches – Fairview is completed, Mapleton will be in 2 weeks
- iii. Rules and Regulations – Britny will publish public hearing notice in paper/online
- iv. Water User Contact Information Update – Britny will continue updating
- v. Grant Funding – LOI has been submitted to DEQ
- vi. Backup Operator – Patrick will complete necessary training for backup operator
- vii. Repairs needing coordination with county and road department – Debbie will follow-up with county and/or road department
- viii. Meter Replacements – Debbie requested to order 25 meters; Board approved
- ix. Replacement of Fire Hydrants – will be completed in spring
- x. Water Shed Roof and Lighting – Patrick will get bids

e. Discuss Plan for Future Connections – Mike Thomas

The Board discussed the next steps on future water connections. Patrick Gilbert will reach out to IDWR to evaluate the capacity of the District’s water resources.

f. Other Discussion/Action Items

- i. **Local Government Registry Compliance** – Britny Field will schedule 2022 and 2024 financial audits to satisfy compliance requirements.
- ii. **Review of Assets** – Patrick Gilbert will get estimates on the value of the truck and backhoe.

V. Next Meeting, Wednesday, February 26, 2025, 7pm

VI. Adjournment

Kit Christensen made the motion to adjourn the meeting, Patrick Gilbert seconded the motion, and the meeting was adjourned at 8:35pm.

Minutes Submitted by: Britny Field

Minutes Approved by:  _____ Seconded by:  _____