

Fairview Water District
Meeting Minutes
April 24, 2024

I. Call to Order

Mike Thomas called to order the regular meeting of the Fairview Water District at 7:27pm on Wednesday, April 24, 2024, at the Franklin County Firehouse.

II. Roll Call

Board members present included Mike Thomas, Jon Harris, and Tom Ransom. Board members Patrick Gilbert and Kit Christensen were not in attendance. Others in attendance include Britny Field and Christine Rawlings.

III. Approval of Minutes from Last Meeting

Minutes from the March 27, 2024, meeting were reviewed by the board members prior to the meeting. Jon Harris made the motion to approve the minutes, it was seconded by Tom Ransom, minutes were approved and signed.

IV. Agenda Items

a. Review of State Statutes

Jon Harris reviewed Idaho State Statute 18-1359 regarding using public position for personal gain, which is prohibited.

b. Financial Reports

Britny Field reviewed the financial reports. The figures reported for Repairs and Maintenance may inadvertently include figures that should be reported under Special Projects. Britny will review these expenses and ensure they are reported in the appropriate category. Additionally, the board reviewed the delinquent accounts. Account #1 on the list will receive a past due notice with their bill. Account #2 on the list has been making payments, and the board will continue to monitor the account. Account #3 on the list had service shut off after the last meeting and has not made an attempt to make a payment. Jon Harris will review the Rules and Regulations to determine the next steps for collection on the delinquent account. Jon Harris made the motion to approve the financial reports, it was seconded by Mike Thomas, the motion carried.

c. Status of Projects and Repairs

In the absence of Patrick Gilbert, the board deferred the status update of Projects and Repairs to the next meeting. The board discussed assessing the water collection methods during the spring months to determine if there is a way to reduce the turbidity. Debbie will report her findings to the board. Additionally, the board revisited the need to have current contact information for water users to be able to inform them of repairs or water issues in a timely and effective manner. Britny will continue to work toward updating user contact information.

d. Discuss Plan for Future Connections

The board members will each bring their ideas for the new connection application process to the next meeting. Once a plan is developed, it will need to be reviewed by the State office and then cross-checked with the Rules & Regulations to ensure everything is within the current laws.

e. Other Discussion/Action Items

- i. In the absence of Patrick Gilbert, the board deferred discussion regarding a backup operator and asked that it be placed on the Projects and Repairs Tracker to be revisited at a later date.
- ii. Mike Thomas asked that discussion regarding grants and funding options be revisited in the June board meeting.

V. Next Meeting, Wednesday, May 29, 2024, 7pm

VI. Adjournment

Jon Harris made the motion to adjourn the meeting. Tom Ransom seconded the motion and the meeting was adjourned at 8:30pm.

Minutes Submitted by: Britny Field

Minutes Approved by:



Seconded by:

